ANNEX A – CRITERIA FRAMEWORK

RFQ No: 12-004-PZU-2024

IT EQUIPMENT PROCUREMENT TO SUPPORT THE SUDAN MISSION

**ELIGIBILITY CRITERIA**

All participating bidders must provide proof of all the eligibility criteria (at bid submission) below to be considered for technical evaluation. Bidders who fail to submit the proofs will be given 48 hours to provide them. Failure to provide after the follow-up will result in the bid's disqualification.

1. **Legal business certificate:** The IMC works with legally registered vendors only; bidders must submit a valid legal business certification at bid submission.
2. **Funding Sourcing criteria**: *Please note that bids submitted in response to this RFQ must exclude any telecommunications and/or video surveillance equipment (including internet equipment, cellular and landline telephone equipment, video surveillance equipment, etc.) produced or supplied by* ***Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company or Dahua Technology Company*** *(or by any subsidiary or affiliate of such companies).*

*Please note that your offer will not be considered if you offer products made by any of these companies mentioned above (or any subsidiary or affiliate of these companies)*

**Bidder must provide an attestation letter on company letterhead, signed and stamped that the items are not produced or supplied according to the categories listed above.**

**TECHNICAL CRITERIA**

1. **Proof of quality or authenticity (sourcing origin):** Bidders must provide proof of quality assurance and quality control certificate or mechanism for individual products offered. Bidders will be evaluated only on the number of items with proof of QA & QC certificate. By this partial quotation is allowed and the IMC reserves the right to award contracts partially based on items meeting the technical requirements.

**Scoring:**

1. Bidders who provide proof of quality (QA & QC certificates) for all 8 items will score **30 marks**
2. Bidders who provide proof of quality (QA & QC certificates) for 6 or 7 items will score **25 marks**
3. Bidders who provide proof of quality (QA & QC certificates) for 4 or 5 items will score **20 marks**
4. Bidders who provide proof of quality (QA & QC certificates) for 3 items will score **15 marks**
5. Bidders who provide proof of quality (QA & QC certificates) for 2 items will score **10 marks**
6. Bidders who provide proof of quality (QA & QC certificates) for 1 item will score **5 marks.**
7. Official representation or exclusive distribution documentation from a manufacturer of the brand you are offering. Bidders should submit an official franchise/ representation to distribute the items being offered. Bidders who don’t have franchise/ representation to distribute should provide a letter from a franchise holder stating they can sell products as retailers on their behalf.

**Scoring:**

1. Bidders who provide proof of franchise/representation will score **10 marks**
2. Bidders who do not provide proof of franchise/representation will score **0 marks**
3. **Warranty Period:** The IMC typically requires companies to be able to provide a warranty period of at least 12 months or a manufacturer's guarantee for the products or manufacturing defects. In any of the cases, the manufacturer guarantee period takes precedence over the supplier’s warranties. Where the manufacturer’s guarantee is not provided, bidders must provide a warranty period.

**Scoring:**

1. Bidders who provide proof of a warranty period of 12 months or manufacturer guarantee will score **10 marks**
2. Bidders who provide proof of warranty period of 6 months or less and do not provide manufacturer guarantee will score **5 marks**
3. Bidders who provide no proof of warranty period or manufacturer guarantee will score a **0 mark.**
4. **Equipment maintenance or after-sale support in the country:** The bidder should be able to guarantee after-sale support in the country if and when needed.

**Scoring:**

1. Bidders who provide an attestation/commitment to provide equipment maintenance or after-sale support in the country will score **10 marks**
2. Bidders who provide an attestation/commitment to provide equipment maintenance or after-sale support outside the country will score **5 marks**
3. Bidders who provide no attestation/commitment to provide equipment maintenance or after-sale support in or outside the country will score **0 mark.**
4. **Provision of required product's technical requirements:** Bidders must be able to offer products with the technical requirements listed in the RFQ document. Bidding is not brand-specific but technical requirements of products must be the same regardless of the brand offered by bidders. Therefore, bidders are required to submit with their offer the specific technical sheet for the products being offered.

**Scoring:**

The scoring is dependent on the IT Specialist's review.

1. Products accepted by the IT Specialist for meeting the technical requirement for all 8 items will score **30 marks**
2. Products accepted by the IT Specialist for meeting the technical requirement 6 or 7 items will score **25 marks**
3. Products accepted by the IT Specialist for meeting the technical requirement for 4 or 5 items will score **20 marks**
4. Products accepted by the IT Specialist for meeting the technical requirement for 3 items will score **15 marks**
5. Products accepted by the IT Specialist for meeting the technical requirement for 2 items will score **10 marks**
6. Products accepted by the IT Specialist for meeting the technical requirement for 1 item will score **5 marks.**
7. **Delivery time after WO is signed**: IMC considers an ideal lead time of 2 weeks after the Work Order is signed. Please state the best delivery time in your offer

**Scoring:**

1. Bidder who offers 2 weeks delivery time will score 20 marks
2. Bidders who offers 3 to 4 weeks delivery time will score 10 marks
3. Bidders who offers more than 5 weeks’ delivery time will score 5 marks.

**FINANCIAL**

1. **Selection method:** The award will be partially or in full to offers meeting the technical requirements. By this, the award will be given to the bidder(s) offering the Lowest Price Technically Acceptable.

**Important Note**: Should 2 or more bidders have a tie in their financial offer or a difference not exceeding 5% on individual (partial award) items (partial award) or all the items (single award), the final award will consider

1. The bidders who can offer after-sale support in the country or equipment maintenance.
2. The bidder with the least lead time for delivery of the items.
3. The bidder who accepts payment after delivery.
4. The Bidder who can prove past sales with any type of customer (humanitarian organizations, UN agencies, commercial companies, government institutions, etc.) through reference letter/signed and stamped PO or Contract.